



10 Laceys Rd, Cottles Bridge VIC 3099 Phone: (03) 9715 2776

## Parent Code of Conduct

### **Purpose**

This Code of Conduct outlines the standards of behaviour expected of all parents, guardians and carers at the Learning Co-operative school, whether they are members or not. It exists to promote a safe, respectful and supportive learning environment for all students, staff and families.

### **Child Safety**

Our school is committed to the safety and wellbeing of all students.

Parents must support and uphold the school's child safety policies and procedures.

Any concerns about child safety must be reported promptly in accordance with the school's child safety policy.

### **Respectful Communication**

All communication with staff, students, and other parents must be respectful, constructive and free of harassment, intimidation or aggression.

Abusive, threatening or inflammatory language — whether spoken, written or online — will not be tolerated.

Parents should raise issues calmly and through the appropriate channels.

### **Staff Safety and Wellbeing**

The school is committed to providing a safe, respectful and supportive working environment for all staff.

The school will take all reasonable steps to protect staff from harassment, abuse or unsafe behaviour from members of the school community.

Unacceptable conduct directed at staff will be addressed in line with this Code and relevant school policies.

Parents must treat all staff members with courtesy, respect and trust.

As part of their roles, school staff are required to make decisions relating to their areas of responsibility, and these decisions should be respected. Questions or concerns about staff

decisions should be raised constructively through the proper process, which may be to the Co-ordinator, to the Human Resources Committee, to the Board or to a parent meeting.

Parents must not make demands or issue ultimatums; collaboration is key to student success.

## **Relationships with other Parents**

Parents are expected to foster a supportive and inclusive school community.

Disagreements between parents can be distressing for the parents involved, for students and for the broader school community, and should be handled privately and respectfully. Parents should make all reasonable efforts to resolve disputes with a view to minimising unnecessary distress. The school's dispute resolution procedures should be followed.

Online conduct, including social media, should reflect positive support for the school community.

## **Parent-run activities**

Parents who are members of the Learning Co-operative are encouraged to co-ordinate and support activities for students during their time on. Activities for students should be coordinated through the Curriculum Committee.

Parents who are members may also run activities for other parents and staff at meetings, such as sessions to workshop ideas about the running of the school. Care should be taken to ensure that these activities are inclusive and respectful.

## **Complaints**

Complaints should be made respectfully and in accordance with the school's grievance procedures.

The school encourages open and honest dialogue, with the expectation that issues will be addressed confidentially and fairly.

All complaints must be made in good faith. Malicious, unsubstantiated or vexatious complaints will not be tolerated and may be treated as a breach of this Code.

Anonymous or public complaints (including on social media) may not be addressed unless formally raised through the proper channels.

## **Breaches of the Code**

Breaches of this Code of Conduct will be taken seriously and may result in:

- Restricted access to school grounds or events
- Suspension of communication privileges
- Referral to external authorities (if applicable)

Breaches of this Code may prevent or hinder the running of the school.

### **Acknowledgment**

By enrolling a child at this school, parents and carers agree to abide by this Code of Conduct and support the values and expectations of the school community.